

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Bond Paper, legal size	Admin Office	Alternative Mode	4	ream	180.00	Fund 101	720.00	720.00		x			70 GSM, 500 Sheet per ream
	Bond Paper, A4 size	Admin Office	Alternative Mode	5	ream	160.00	Fund 101	800.00	800.00		x			70 GSM, 500 Sheet per ream
	Computer Ink, Canon 810	Admin Office	Alternative Mode	5	pc	750.00	Fund 101	3,750.00	3,750.00		x			Black, HP D2660
	Computer Ink, Canon 811	Admin Office	Alternative Mode	3	pc	850.00	Fund 101	2,550.00	2,550.00		x			Color, HP D2660
	Paper Fastener	Admin Office	Alternative Mode	6	box	85.00	Fund 101	510.00	510.00		x			Metal, 50 sets per box
	Folder, A4 Size	Admin Office	Alternative Mode	500	pc	4.00	Fund 101	2,000.00	2,000.00	x	x	x		Plain
	Folder, Legal Size	Admin Office	Alternative Mode	500	pc	6.00	Fund 101	3,000.00	3,000.00	x	x	x		Plain
	Marking Pen	Admin Office	Alternative Mode	6	pc	16.00	Fund 101	96.00	96.00		x			Black for White Board
	Marking Pen	Admin Office	Alternative Mode	6	pc	16.00	Fund 101	96.00	96.00		x			Permanet, Black, color
	Pencil Lead with eraser	Admin Office	Alternative Mode	1	box	21.00	Fund 101	21.00	21.00		x			One dozen per box
	Record Book, 500 pages	Admin Office	Alternative Mode	4	book	83.00	Fund 101	332.00	332.00	x	x			Official Record Book
	Signing Pen, black	Admin Office	Alternative Mode	4	pc	25.00	Fund 101	100.00	100.00		x			.5mm needle type
	Stamp Pad Ink, purple	Admin Office	Alternative Mode	2	bottle	26.00	Fund 101	52.00	52.00	x				50 ml
	Fuel (Grasscutter)	Admin Office	Alternative Mode	200	lit	51.00	Fund 101	10,200.00	10,200.00	x	x	x	x	Regular Gasoline
	Lubricant (Grasscutter)	Admin Office	Alternative Mode	50	lit	80.00	Fund 101	4,000.00	4,000.00	x	x	x	x	2T Oil
	Postage and Deliveries	Admin Office	Alternative Mode				Fund 101	1,000.00	1,000.00					Mailing
	Communication Expense (Cell Card)	Admin Office	Alternative Mode	12	mos.	300.00	Fund 101	300.00	300.00	x	x	x	x	For Campus Administrator
	Representation Expense	Admin Office	Alternative Mode				Fund 101	10,000.00	10,000.00	x	x	x	x	Visitors and other Meetings
	Repair & Maint.-Land Improvement	Admin Office	Alternative Mode				Fund 101	20,000.00	20,000.00		x	x		Land Improvements
	Repair & Maint.-Office Equipment	Admin Office	Alternative Mode				Fund 101	3,000.00	3,000.00		x	x		Maintenance of Office equipment
	Training & Seminar	Admin Office	Alternative Mode				Fund 101	20,000.00	20,000.00					Trainings and Seminar
	Advertising Expense	Admin Office	Alternative Mode				Fund 101	5,000.00	5,000.00					Advertisement (School)
	Wages	Admin Office	Alternative Mode				Fund 101	200,000.00	200,000.00	x	x	x	x	Job Order Employees
	RA 9003	Admin Office	Alternative Mode				Fund 101	26,000.00	26,000.00					Eco Park / ESWM
	Flashlight (Heavey Duty)	Admin Office	Alternative Mode	1	pc	1,200.00	SB-164	1,200.00	1,200.00				X	For Security Guard
	OTHER MOOE (Fire extinguisher)	Admin Office	Alternative Mode				Fund 101	15,000.00	15,000.00		x			Refilling of FireExtinguisher
	10 lbs ABC class, dry chemical													
	SUB-TOTAL							329,727.00						

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								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							329,727.00						
	Training & Seminar	HRMO	Alternative Mode				Fund 101	8,000.00	8,000.00		x	x		Seminar of HRM Personnel
	Bond Paper, legal size	HRMO	Alternative Mode	3	ream	180.00	Fund 101	540.00	540.00		x	x		70 GSM, 500 Sheet per ream
	Bond Paper, A4 size	HRMO	Alternative Mode	2	ream	160.00	Fund 101	320.00	320.00		x	x		70 GSM, 500 Sheet per ream
	Computer Ink, HP #60	HRMO	Alternative Mode	4	pc	750.00	Fund 101	3,000.00	3,000.00		x	x		Black, HP D2660
	Computer Ink, HP #60	HRMO	Alternative Mode	2	pc	850.00	Fund 101	1,700.00	1,700.00		x	x		Color, HP D2660
	Paper Fastener	HRMO	Alternative Mode	1	box	85.00	Fund 101	85.00	85.00		x	x		Metal, 50 sets per box
	Folder, A4 Size	HRMO	Alternative Mode	50	pc	4.00	Fund 101	200.00	200.00		x	x		Plain
	Folder, Legal Size	HRMO	Alternative Mode	75	pc	6.00	Fund 101	450.00	450.00		x	x		Plain
	Marking Pen	HRMO	Alternative Mode	3	pc	16.00	Fund 101	48.00	48.00		x	x		Permanet, Black, color
	Pencil Lead with eraser	HRMO	Alternative Mode	1	box	21.00	Fund 101	21.00	21.00		x	x		One dozen per box
	Record Book, 500 pages	HRMO	Alternative Mode	2	book	83.00	Fund 101	166.00	166.00		x	x		Official Record Book
	Signing Pen, black	HRMO	Alternative Mode	2	pc	25.00	Fund 101	50.00	50.00		x	x		.5mm needle type
	Stamp Pad Ink, purple	HRMO	Alternative Mode	1	bottle	26.00	Fund 101	26.00	26.00		x			50 ml
	Traveling Expense	Planning Office	Alternative Mode				Fund 101	2,000.00	2,000.00					Traveling Expenses
	Training & Seminar	Planning Office	Alternative Mode				Fund 101	6,000.00	6,000.00					Training & Seminar
	OTHER MOOE	Planning Office	Alternative Mode				Fund 101	8,000.00	8,000.00					Other MOOE
	Accountable Form No. 51 C	Finance	Alternative Mode	115	pad	125.00	Fund 101	14,375.00	14,375.00	x				Offical Receipt
	Cash Receipt Record Book	Finance	Alternative Mode	3	book	200.00	Fund 101	600.00	600.00				x	Cashier's Record Book
	Bond Paper, legal size	Finance	Alternative Mode	3	ream	180.00	Fund 101	540.00	540.00				x	70 GSM, 500 Sheet per ream
	Bond Paper, A4 size	Finance	Alternative Mode	2	ream	160.00	Fund 101	320.00	320.00				x	70 GSM, 500 Sheet per ream
	Computer Ink, HP #60	Finance	Alternative Mode	2	pc	750.00	Fund 101	1,500.00	1,500.00		x	x		Black, HP D2660
	Computer Ink, HP #60	Finance	Alternative Mode	1	pc	850.00	Fund 101	850.00	850.00		x	x		Color, HP D2660
	Paper Fastener	Finance	Alternative Mode	2	box	85.00	Fund 101	170.00	170.00				x	Metal, 50 sets per box
	Folder, A4 Size	Finance	Alternative Mode	100	pc	4.00	Fund 101	400.00	400.00		x	x		Plain
	Folder, Legal Size	Finance	Alternative Mode	100	pc	6.00	Fund 101	600.00	600.00		x	x		Plain
	Marking Pen	Finance	Alternative Mode	3	pc	16.00	Fund 101	48.00	48.00		x			Permanet, Black, color
	Pencil Lead with eraser	Finance	Alternative Mode	1	box	21.00	Fund 101	21.00	21.00		x			One dozen per box
	Record Book, 500 pages	Finance	Alternative Mode	2	book	83.00	Fund 101	166.00	166.00				x	Official Record Book
	Ballpen	Finance	Alternative Mode	1	box	60.00	Fund 101	60.00	60.00		x			HBW Pen
	Scotch Tape	Finance	Alternative Mode	5	roll	18.00	Fund 101	90.00	90.00		x			1 inch
	Masking Tape	Finance	Alternative Mode	5	roll	38.00	Fund 101	190.00	190.00		x			1 inch
	SUB-TOTAL							380,263.00						

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								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							380,263.00						
	Bond Paper, legal size	Supply Office	Alternative Mode	8	ream	180.00	Fund 101	1,440.00	1,440.00		x			70 GSM, 500 Sheet per ream
	Bond Paper, A4 size	Supply Office	Alternative Mode	8	ream	160.00	Fund 101	1,280.00	1,280.00		x			70 GSM, 500 Sheet per ream
	Computer Ink, HP #21	Supply Office	Alternative Mode	6	pc	660.00	Fund 101	3,960.00	3,960.00		x			Black, HP D2660
	Computer Ink, HP #22	Supply Office	Alternative Mode	4	pc	760.00	Fund 101	3,040.00	3,040.00		x			Color, HP D2660
	Paper Fastener	Supply Office	Alternative Mode	5	box	85.00	Fund 101	425.00	425.00		x			Metal, 50 sets per box
	Folder, A4 Size	Supply Office	Alternative Mode	50	pc	4.00	Fund 101	200.00	200.00		x			Plain
	Folder, Legal Size	Supply Office	Alternative Mode	100	pc	6.00	Fund 101	600.00	600.00		x			Plain
	Marking Pen	Supply Office	Alternative Mode	5	pc	16.00	Fund 101	80.00	80.00		x			Permanet, Black, color
	Marking Pen	Supply Office	Alternative Mode	5	pc	16.00	Fund 101	80.00	80.00		x			Whiteboard Marker
	Computer Ink EPSON L210	Supply Office	Alternative Mode	2	set	1,500.00	Fund 101	3,000.00	3,000.00		x			Magenta, Cyan, Yellow, Black
	Pencil Lead with eraser	Supply Office	Alternative Mode	2	box	21.00	Fund 101	42.00	42.00		x			One dozen per box
	Record Book, 500 pages	Supply Office	Alternative Mode	4	book	83.00	Fund 101	332.00	332.00		x			Official Record Book
	Signing Pen, black	Supply Office	Alternative Mode	3	pc	25.00	Fund 101	75.00	75.00		x			.5mm needle type
	Stamp Pad Ink, purple	Supply Office	Alternative Mode	1	bottle	26.00	Fund 101	26.00	26.00		x			50 ml
	Cartolina, Assorted	Supply Office	Alternative Mode	2	bundle	68.00	Fund 101	136.00	136.00		x			Assorted Cartolina, 20 sheet
	Scotch Tape	Supply Office	Alternative Mode	5	roll	18.00	Fund 101	90.00	90.00		x			1 inch
	Masking Tape	Supply Office	Alternative Mode	5	roll	38.00	Fund 101	190.00	190.00		x			1 inch
	Cutter Blade, heavy duty	Supply Office	Alternative Mode	1	tube	8.00	Fund 101	8.00	8.00		x			18 mm width
	Cutter, for general purposes	Supply Office	Alternative Mode	2	pc	25.00	Fund 101	50.00	50.00		x			heavy duty
	Data File Box	Supply Office	Alternative Mode	25	box	70.00	Fund 101	1,750.00	1,750.00		x			128mm x 229mm x 405mm
	Floor WAX, Paste Type Natural	Supply Office	Alternative Mode	10	can	250.00	Fund 101	2,500.00	2,500.00		x			2.0 kg per can
	Computer Ribbon, Refill	Accounting	Alternative Mode	24	roll	40.00	Fund 101	960.00	960.00		x			EPSON FX-2175
	SUB-TOTAL							400,527.00						

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								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							400,527.00						
	Packaging Tape, 48mm width	Supply Office	Alternative Mode	5	roll	20.00	Fund 101	100.00	100.00		x			50 meters length, light brown
	Toilet Bowl Cleaner	Supply Office	Alternative Mode	10	bottle	65.00	Fund 101	650.00	650.00		x			900 ml per plastic bottle
	Toilet Tissue, white	Supply Office	Alternative Mode	10	pack	65.00	Fund 101	650.00	650.00		x			28 gsm, 2 ply sheets per roll, 12 rolls/pack
	Air Freshener, 280ml/150g min.	Supply Office	Alternative Mode	5	piece	117.00	Fund 101	585.00	585.00		x			aerosol type/spray mist,
	Alcohol, 68%-72% ethanol	Supply Office	Alternative Mode	10	bottle	40.00	Fund 101	400.00	400.00		x			500 ml, scented in plastic bottle
	Bathroom Soap, 70 grams as packed	Supply Office	Alternative Mode	10	piece	16.50	Fund 101	165.00	165.00		x			70 grams as pack
	Compact Disk, Rewritable	Supply Office	Alternative Mode	40	piece	18.00	Fund 101	720.00	720.00		x			700MB/1x-52x min speed, 80 min
	Correction Fluid	Supply Office	Alternative Mode	12	bottle	11.00	Fund 101	132.00	132.00		x			water based, white opaque, 15 ml
	Plastic Cover	Supply Office	Alternative Mode	3	roll	485.00	Fund 101	1,455.00	1,455.00		x			gauge #3
	HP Refill Ink, Black	Supply Office	Alternative Mode	1	lit	1,505.00	Fund 101	1,505.00	1,505.00		x			1 lit per bottle, pure black
	Staple Wire #35	Supply Office	Alternative Mode	10	box	20.00	Fund 101	200.00	200.00		x			standard, 5,000 char(39)s per box
	Bond Paper, legal size	Registrar Office	Alternative Mode	5	reams	175.48	Fund 101	877.40	877.40		x	x		70gsm, 500 sheets, premium grade
	Bond Paper, A4 size	Registrar Office	Alternative Mode	5	reams	155.48	Fund 101	777.40	777.40		x	x		70gsm, 500 sheets, premium grade
	Signing Pen, black	Registrar Office	Alternative Mode	4	piece	24.84	Fund 101	99.36	99.36		x			.5mm needle tip
	Folder, A4 Size	Registrar Office	Alternative Mode	100	piece	3.50	Fund 101	350.00	350.00		x	x		14 pt.
	Folder, Legal Size	Registrar Office	Alternative Mode	100	piece	5.00	Fund 101	500.00	500.00		x	x		14 pt.
	Expanded Folder, Green	Registrar Office	Alternative Mode	100	piece	8.50	Fund 101	850.00	850.00		x	x		
	Brown Envelope long	Registrar Office	Alternative Mode	500	piece	1.35	Fund 101	675.00	675.00		x	x		
	Pencil	Registrar Office	Alternative Mode	1	box	20.26	Fund 101	20.26	20.26		x			
	Ballpen	Registrar Office	Alternative Mode	2	box	45.00	Fund 101	90.00	90.00		x			
	Yellow Pad	Registrar Office	Alternative Mode	2	pad	21.00	Fund 101	42.00	42.00		x			
	CD-RW	Registrar Office	Alternative Mode	10	piece	17.16	Fund 101	171.60	171.60		x			700MB/A x-52x min speed, 80 min.
	Paper Fastener	Registrar Office	Alternative Mode	3	box	85.00	Fund 101	255.00	255.00		x			Metal
	Staple Wire #35	Registrar Office	Alternative Mode	2	box	20.00	Fund 101	40.00	40.00		x			Standard
	Window Envelope	Registrar Office	Alternative Mode	1	box	223.60	Fund 101	223.60	223.60		x			White
	Data Filing Box	Registrar Office	Alternative Mode	10	piece	70.00	Fund 101	700.00	700.00		x			
	Computer Ink Canon 810	Registrar Office	Alternative Mode	5	piece	750.00	Fund 101	3,750.00	3,750.00		x	x		
	Computer Ink Canon 811	Registrar Office	Alternative Mode	3	piece	850.00	Fund 101	2,550.00	2,550.00		x	x		
	SUB-TOTAL							419,060.62	-					

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								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							419,060.62						
	Stamp Pad Ink, 50 ml purple	Registar Office	Alternative Mode	1	bottle	25.97	Fund 101	25.97	25.97		x			50 ml purple
	Stamp Pad felt pad	Registar Office	Alternative Mode	1	piece	20.47	Fund 101	20.47	20.47		x			
	Scotch Tape 1 inch	Registar Office	Alternative Mode	3	roll	10.76	Fund 101	32.28	32.28		x			1 inch
	Pentel Pen Marker	Registar Office	Alternative Mode	4	piece	60.00	Fund 101	240.00	240.00		x			
	Cartolina, assorted color	Registar Office	Alternative Mode	2	bundle	67.80	Fund 101	135.60	135.60		x			
	CD-RW	PE Dept.	Alternative Mode	20	piece	18.00	SB 164	360.00	360.00		x			700MB/A x-52x min speed, 80 min.
	Battery AA	PE Dept.	Alternative Mode	20	piece	16.00	SB 164	320.00	320.00		x			1.5 volts, alkaline, 2 pcs per pack
	Picture Develop	PE Dept.	Alternative Mode				SB 164	4,000.00	4,000.00		x	x		
	Marking Pen PERMANENT Black	PE Dept.	Alternative Mode	5	piece	15.39	SB 164	76.95	76.95		x			
	Marking Pen, Whiteboard Black	PE Dept.	Alternative Mode	10	piece	15.08	SB 164	150.80	150.80		x			
	Masking Tape 24mm	PE Dept.	Alternative Mode	5	roll	38.74	SB 164	193.70	193.70		x			
	Scotch Tape 1 inch	PE Dept.	Alternative Mode	5	roll	10.76	SB 164	53.80	53.80		x			
	Ballpen Balck	Library	Alternative Mode	1	box	45.00	SB 164	45.00	45.00		x			
	Scotch Tape 1 inch	Library	Alternative Mode	20	roll	10.76	SB 164	215.20	215.20		x			
	Masking Tape 24mm	Library	Alternative Mode	20	roll	38.74	SB 164	774.80	774.80		x			
	Paper Clip 32mm min.	Library	Alternative Mode	4	box	7.28	SB 164	29.12	29.12		x			Vinyl coated Paper clip
	Paper Clip 50mm jumbo	Library	Alternative Mode	4	box	15.39	SB 164	61.56	61.56		x			Vinyl coated Paper clip
	Cartolina, assorted color	Library	Alternative Mode	2	bundle	67.80	SB 164	135.60	135.60		x			
	Mailing Envelope	Library	Alternative Mode	1	box	225.35	SB 164	225.35	225.35		x			
	Brown Envelope Long	Library	Alternative Mode	50	piece	1.35	SB 164	67.50	67.50		x			
	Brown Envelope Short	Library	Alternative Mode	50	piece	1.00	SB 164	50.00	50.00		x			
	SUB-TOTAL							426,274.32	-					

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								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							426,274.32						
	Pamphlete Box/Filing Box	Library	Alternative Mode	20	box	70.00	SB 164	1,400.00	1,400.00		x			Magazine File
	Expandable Folder	Library	Alternative Mode	50	piece	8.50	SB 164	425.00	425.00		x			Green Color
	Folder, A4 Size	Library	Alternative Mode	500	piece	3.50	SB 164	1,750.00	1,750.00		x			14 pt.
	Folder, Legal Size	Library	Alternative Mode	1000	piece	5.50	SB 164	5,500.00	5,500.00		x	x		14 pt.
	Marking Pen, Permanent	Library	Alternative Mode	4	piece	15.39	SB 164	61.56	61.56		x			Black
	Printer Ribbon, Refill	Library	Alternative Mode	8	piece	35.00	SB 164	280.00	280.00		x			LX 300+
	Floor Wax	Library	Alternative Mode	2	can	250.00	SB 164	500.00	500.00		x			Paste Type natural
	Plastic Cover	Library	Alternative Mode	2	roll	485.00	SB 164	970.00	970.00		x	x		
	Colored Paper	Library	Alternative Mode	1	ream	300.00	SB 164	300.00	300.00		x			Assorted Color
	Bond Paper, legal size	OSS/Organ	Alternative Mode	3	ream	175.48	SB 164	526.44	526.44		x	x		
	Bond Paper, A4 size	OSS/Organ	Alternative Mode	3	ream	155.48	SB 164	466.44	466.44		x	x		
	Glue all purpose 200 grams	OSS/Organ	Alternative Mode	2	bottle	37.62	SB 164	75.24	75.24		x			200 grams
	Scotch Tape 24mm	OSS/Organ	Alternative Mode	5	roll	10.76	SB 164	53.80	53.80		x			
	Double Sided Tape, big	OSS/Organ	Alternative Mode	5	roll	50.00	SB 164	250.00	250.00		x	x		
	Black Ballpen	OSS/Organ	Alternative Mode	1	box	45.00	SB 164	45.00	45.00		x			
	Lead Pencil	OSS/Organ	Alternative Mode	2	box	20.26	SB 164	40.52	40.52		x			
	Ring Binder small	OSS/Organ	Alternative Mode	5	piece	4.37	SB 164	21.85	21.85		x			80 rings
	Ring Binder big	OSS/Organ	Alternative Mode	5	piece	12.17	SB 164	60.85	60.85		x			80 rings
	Computer Refill Ink Brother	OSS/Organ	Alternative Mode	4	piece	750.00	SB 164	3,000.00	3,000.00		x	x		
	Masking Tape 1"	OSS/Organ	Alternative Mode	3	roll	38.74	SB 164	116.22	116.22		x			1 inch
	Paper Clip small	OSS/Organ	Alternative Mode	1	box	7.28	SB 164	7.28	7.28		x			
	Staple Wire #35	OSS/Organ	Alternative Mode	5	box	18.69	SB 164	93.45	93.45		x			Standard
	Ribbon Refill, LX 300 EPSON	OSS/Organ	Alternative Mode	5	roll	35.00	SB 164	175.00	175.00		x			LX 300+ COMPUTER PRINTER
	Expanded Folder	OSS/Organ	Alternative Mode	100	piece	8.50	SB 164	850.00	850.00		x	x		
	Folder, A4 Size	OSS/Organ	Alternative Mode	150	piece	3.50	SB 164	525.00	525.00		x	x		
	Folder, Legal Size	OSS/Organ	Alternative Mode	100	piece	5.50	SB 164	550.00	550.00		x	x		
	Filing Box	OSS/Organ	Alternative Mode	70	piece	10.00	SB 164	700.00	700.00		x			
	SUB-TOTAL							445,017.97	-					

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							445,017.97						
	White Board Marker	OSS/Organ	Alternative Mode	2	piece	50.00	SB 164	100.00	100.00		x			
	White Board Marker refill ink	OSS/Organ	Alternative Mode	1	bot	95.00	SB 164	95.00	95.00		x			
	Cartolina Assorted Color, 20 yellow, 20 black, 20 blue, 20 white, 20 pink	OSS/Organ	Alternative Mode	100	piece	3.40	SB 164	340.00	340.00		x	x		
	Thumb Tacks	OSS/Organ	Alternative Mode	20	box	7.55	SB 164	151.00	151.00	x				
	Styro Foam 1"	OSS/Organ	Alternative Mode	5	piece	46.50	SB 164	232.50	232.50	x				
	Medicine (Assorted)	Administration	Alternative Mode				Fund 101	12,000.00	12,000.00		x			
	Polyethelne Plastic Bag 5" x 7"	CBAO/ Seedling	Alternative Mode	4000	piece	0.55	SB 164	2,200.00	2,200.00		x			
	Insecticide, 1/2 liter	CBAO/ Seedling	Alternative Mode	0.5	lit	1,000.00	SB 164	500.00	500.00		x			
	Seeds (Assorted)	CBAO/ Seedling	Alternative Mode			2,300.00	SB 164	2,300.00	2,300.00		x			
	Labor (Staggared)	CBAO/ Seedling	Alternative Mode			2,500.00	SB 164	2,500.00	2,500.00		x			
	Other MOOE	CBAO/ Seedling	Alternative Mode			1,000.00	SB 164	1,000.00	1,000.00		x			
	Bond Paper, legal size	CBAO Office	Alternative Mode	2	ream	175.48	SB 164	350.96	350.96		x			
	Bond Paper, A4 size	CBAO Office	Alternative Mode	2	ream	155.48	SB 164	310.96	310.96		x			
	Folder, A4 Size	CBAO Office	Alternative Mode	50	piece	3.50	SB 164	175.00	175.00		x			
	Folder, Legal Size	CBAO Office	Alternative Mode	50	piece	5.50	SB 164	275.00	275.00		x			
	Paper Fastener, Metal	CBAO Office	Alternative Mode	1	box	83.08	SB 164	83.08	83.08		x			Metal
	Glue, big 473 ml	CBAO Office	Alternative Mode	1	bot	129.00	SB 164	129.00	129.00		x			
	Carbon Paper, long	CBAO Office	Alternative Mode	1	box	400.00	SB 164	400.00	400.00			x		
	Ballpen	CBAO Office	Alternative Mode	5	piece	5.00	SB 164	25.00	25.00		x			
	White Board Marker	CBAO Office	Alternative Mode	2	piece	50.00	SB 164	100.00	100.00		x			
	White Board Marker, refill	CBAO Office	Alternative Mode	2	bot	95.00	SB 164	190.00	190.00		x			
	Permanet Ink Marker	CBAO Office	Alternative Mode	4	piece	55.00	SB 164	220.00	220.00		x			
	Computer Printer Ribbon, LX 300 refill	CBAO Office	Alternative Mode	10	roll	35.00	SB 164	350.00	350.00		x			
	Travelling Expenses	CBAO Office	Alternative Mode			5,000.00	SB 164	5,000.00	5,000.00					
	Sacks (White)	IGE/Vermiculture	Alternative Mode	100	piece	8.00	SB 164	800.00	800.00		x	x		
	Plastic Bag 2 ft. x 3 ft.	IGE/Vermiculture	Alternative Mode	100	piece	5.00	SB 164	500.00	500.00		x	x		
	Tulco Paint, Red, Ordinary	IGE/Vermiculture	Alternative Mode	3	bot	150.00	SB 164	450.00	450.00		x			
	Tulco Paint, Blue, Ordinary	IGE/Vermiculture	Alternative Mode	3	bot	150.00	SB 164	450.00	450.00		x			
	Plastic Screen 1/8" diameter	IGE/Vermiculture	Alternative Mode	5	meter	100.00	SB 164	500.00	500.00		x			
	SUB-TOTAL							476,745.47	-					

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							476,745.47						
	Shovel	IGE/Vermiculture	Alternative Mode	2	pieces	300.00	SB 164	600.00	600.00		x			
	Bolo	IGE/Vermiculture	Alternative Mode	1	pieces	200.00	SB 164	200.00	200.00		x			
	Record Book, 300 pages	IGE/Vermiculture	Alternative Mode	2	pieces	61.24	SB 164	122.48	122.48		x			
	Ballpen	IGE/Vermiculture	Alternative Mode	5	pieces	5.00	SB 164	25.00	25.00		x			
	1" x 2" x 18" lumber	IGE/Vermiculture	Alternative Mode	3	pieces	105.00	SB 164	315.00	315.00		x			
	Silk Screen	IGE/Vermiculture	Alternative Mode	1	yard	300.00	SB 164	300.00	300.00		x			
	Common Nail 1"	IGE/Vermiculture	Alternative Mode	0.5	kg	75.00	SB 164	37.50	37.50		x			
	Common Nail 2"	IGE/Vermiculture	Alternative Mode	0.5	kg	75.00	SB 164	37.50	37.50		x			
	Staple Wire #35	IGE/Vermiculture	Alternative Mode	1	box	19.00	SB 164	19.00	19.00		x			
	Garden Hose	IGE/Vermiculture	Alternative Mode	30	meter	20.00	SB 164	600.00	600.00		x			
	Voice Coil tweeter, 200w	Electronics Dept	Alternative Mode	2	pieces	150.00	SB 164	300.00	300.00		x			
	Voice Coil, Woofer, 12"	Electronics Dept	Alternative Mode	2	pieces	200.00	SB 164	400.00	400.00		x			
	Soldering Lead	Electronics Dept	Alternative Mode	10	pieces	6.00	SB 164	60.00	60.00		x			
	Stranded Wire	Electronics Dept	Alternative Mode	1	roll	240.00	SB 164	240.00	240.00		x			
	Magnet Wire #29	Electrical Dep't.	Alternative Mode	1	kg	1,000.00	SB 164	1,000.00	1,000.00		x			
	Magnet Wire #25	Electrical Dep't.	Alternative Mode	1	kg	1,000.00	SB 164	1,000.00	1,000.00		x			
	PDX Wire #12	Electrical Dep't.	Alternative Mode	1	box	3,000.00	SB 164	3,000.00	3,000.00				x	
	Stranded Wire, 20 mm2	Electrical Dep't.	Alternative Mode	1	box	2,500.00	SB 164	2,500.00	2,500.00				x	
	Insulated Staple Wire # 1	Electrical Dep't.	Alternative Mode	10	box	50.00	SB 164	500.00	500.00				x	
	Electrical Tape Big	Electrical Dep't.	Alternative Mode	5	pieces	25.00	SB 164	125.00	125.00				x	
	Chemicals	EDUC DEP'T.	Alternative Mode			30,000.00	SB 164	30,000.00	30,000.00				x	
	Ellectricity Expense	Higher Educ.	Alternative Mode			30,000.00	SB 164	30,000.00	30,000.00	x	x	x		x
	Training and Seminars	Higher Educ.	Alternative Mode			40,200.00	SB 164	40,200.00	40,200.00					
	White Board Marker	EDUC DEP'T.	Alternative Mode	10	pieces	50.00	SB 164	500.00	500.00	x	x	x		
	White Board Marker refill ink	EDUC DEP'T.	Alternative Mode	5	BOT	95.00	SB 164	475.00	475.00	x	x	x		
	Record Book, 300 pages	EDUC DEP'T.	Alternative Mode	4	pieces	61.24	SB 164	244.96	244.96		x	x		
	Staple Wire	EDUC DEP'T.	Alternative Mode	5	box	20.00	SB 164	100.00	100.00		x			
	SUB-TOTAL							589,646.91	-					

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (PhP)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							589,646.91						
	Bond Paper, legal size	EDUC DEP'T.	Alternative Mode	15	reams	175.48	SB 164	2,632.20	2,632.20		x	x	x	
	Bond Paper, A4 size	EDUC DEP'T.	Alternative Mode	15	reams	155.48	SB 164	2,332.20	2,332.20		x	x	x	
	Folder, A4 Size	EDUC DEP'T.	Alternative Mode	200	pieces	4.00	SB 164	800.00	800.00		x	x		
	Folder, Legal Size	EDUC DEP'T.	Alternative Mode	200	pieces	6.00	SB 164	1,200.00	1,200.00	x	x	x		
	Paper Fastener, Metal	EDUC DEP'T.	Alternative Mode	3	box	75.00	SB 164	225.00	225.00		x			
	Glue, big 473 ml	EDUC DEP'T.	Alternative Mode	3	bot	129.00	SB 164	387.00	387.00		x			
	Ballpen	EDUC DEP'T.	Alternative Mode	2	box	60.00	SB 164	120.00	120.00		x			
	Pencil	EDUC DEP'T.	Alternative Mode	2	doz	20.26	SB 164	40.52	40.52		x			
	Masking Tape 1"	EDUC DEP'T.	Alternative Mode	5	roll	38.74	SB 164	193.70	193.70		x			
	Scotch Tape, 1"	EDUC DEP'T.	Alternative Mode	10	roll	10.76	SB 164	107.60	107.60		x			
	Paper Clip	EDUC DEP'T.	Alternative Mode	2	box	7.28	SB 164	14.56	14.56		x			
	Chalk	EDUC DEP'T.	Alternative Mode	10	box	34.81	SB 164	348.10	348.10		x			
	Cartolina, assorted color	EDUC DEP'T.	Alternative Mode	30	pieces	3.40	SB 164	102.00	102.00		x			
	Computer Ink Refill (four colors: 2 black; 3 colored)	EDUC DEP'T.	Alternative Mode	5	lit	1,600.00	SB 164	8,000.00	8,000.00		x	x		
	Toner TN2150, BROTHER	Extension Office	Alternative Mode	1	pieces	2,400.00	SB 164	2,400.00	2,400.00		x	x		
	Clear Folder A4 SIZE	Extension Office	Alternative Mode	50	pieces	4.95	SB 164	247.50	247.50			x		
	Clear Folder legal SIZE	Extension Office	Alternative Mode	50	pieces	5.20	SB 164	260.00	260.00			x		
	Folder white 14pt., legal size	Extension Office	Alternative Mode	200	pieces	6.30	SB 164	1,260.00	1,260.00		x	x		
	Folder white 14pt., A4 size	Extension Office	Alternative Mode	200	pieces	5.83	SB 164	1,166.00	1,166.00		x	x		
	Paper Fastener, Metal	Extension Office	Alternative Mode	3	box	83.08	SB 164	249.24	249.24		x	x		
	Filing Box	Extension Office	Alternative Mode	3	pieces	70.00	SB 164	210.00	210.00		x			
	Bond Paper, legal size	Extension Office	Alternative Mode	10	reams	175.48	SB 164	1,754.80	1,754.80		x	x		
	Bond Paper, A4 size	Extension Office	Alternative Mode	10	reams	155.48	SB 164	1,554.80	1,554.80		x	x		
	Ballpen	Extension Office	Alternative Mode	1	box	60.00	SB 164	60.00	60.00		x			
	Pentel Pen	Extension Office	Alternative Mode	3	pieces	55.00	SB 164	165.00	165.00		x			
	White Board Marker	Extension Office	Alternative Mode	3	pieces	50.00	SB 164	150.00	150.00		x			
	White Board Marker refill ink	Extension Office	Alternative Mode	2	bot	95.00	SB 164	190.00	190.00		x			
	Ring Binder, 2"	Extension Office	Alternative Mode	5	pieces	32.24	SB 164	161.20	161.20		x			
	SUB-TOTAL							615,978.33						

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Balance brought forwarded							615,978.33						
	Ring Binder 1"	Extension Office	Alternative Mode	5	piece	12.17	SB 164	60.85	60.85		x			
	Training and Seminar	Extension Office	Alternative Mode			10,000.00	SB 164	10,000.00	10,000.00					
	Travelling Expenses	Extension Office	Alternative Mode			4,000.00	SB 164	4,000.00	4,000.00					
	Printing and Binding	Extension Office	Alternative Mode			3,000.00	SB 164	3,000.00	3,000.00					
	Repair and Maintenance of School Building		Alternative Mode			400,000.00	Fund 101	400,000.00			x			
	Postage and Deliveries		Alternative Mode			1,000.00	Fund 101	1,000.00						
	Repair and Maintenance of Office Equipments		Alternative Mode			1,000.00		1,000.00						
	GRAND TOTAL (ESTIMATED)							1,035,039.18						

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

STUDENT SUPREME COUNCIL

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Scissor (big)	SCC Dept.	Alternative Mode	10	pcs	80.00	SB-164	800.00	800.00			x		
	Glue Gun (big)	SCC Dept.	Alternative Mode	5	pcs	150.00	SB-164	750.00	750.00			x		
	Ink Refill (1000 ml) Black	SCC Dept.	Alternative Mode	1	bottle	1,250.00	SB-164	1,250.00	1,250.00			x		
	Ink Refill (1000 ml) Magenta	SCC Dept.	Alternative Mode	1	bottle	1,250.00	SB-164	1,250.00	1,250.00			x		
	Ink Refill (1000 ml) Yellow	SCC Dept.	Alternative Mode	1	bottle	1,250.00	SB-164	1,250.00	1,250.00			x		
	Ink Refill (1000 ml) Cyan	SCC Dept.	Alternative Mode	1	bottle	1,250.00	SB-164	1,250.00	1,250.00			x		
	Special Paper	SCC Dept.	Alternative Mode	10	packs	50.00	SB-164	500.00	500.00			x		
	Stick Glue	SCC Dept.	Alternative Mode	50	pcs	10.00	SB-164	500.00	500.00			x		
	Convention	SCC Dept.						50,000.00	50,000.00			X		
	SUB-TOTAL							57,550.00						

Prepared by:

REYNALDO M. BRUTAS
Administrative Officer I

Noted by:

LEON M. GONZALEZ, Ph.D.
Campus Administrator

ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014
MOOE

GARMENTS DEPT.

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measure	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD OF PURCHASE				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Stool	Garments Dept.	Alternative Mode	50	pcs	250.00	SB-164	12,500.00				X		
	Bobbin Case	Garments Dept.	Alternative Mode	20	pcs	150.00	SB-164	3,000.00				X		
	Bobbin	Garments Dept.	Alternative Mode	20	pcs	20.00	SB-164	400.00				X		
	L-Square	Garments Dept.	Alternative Mode	20	pcs	50.00	SB-164	1,000.00				X		
	Triangle	Garments Dept.	Alternative Mode	20	pcs	150.00	SB-164	3,000.00				X		
	Tailors Chalk	Garments Dept.	Alternative Mode	1	box	10.00	SB-164	10.00				X		
	Pencil	Garments Dept.	Alternative Mode	5	boxes	60.00	SB-164	300.00				X		
	Pattern Paper	Garments Dept.	Alternative Mode	300	pcs	3.00	SB-164	900.00				X		
	Pin	Garments Dept.	Alternative Mode	20	boxes	25.00	SB-164	500.00				X		
	Tread (assorted)	Garments Dept.	Alternative Mode	20	cones	45.00	SB-164	900.00				X		
	Ribbon (assorted)	Garments Dept.	Alternative Mode	10	rolls	150.00	SB-164	1,500.00				X		
	Lace (assorted)	Garments Dept.	Alternative Mode	10	rolls	150.00	SB-164	1,500.00				X		
	french Curve	Garments Dept.	Alternative Mode	50	pcs	35.00	SB-164	1,750.00				X		
	Gina Cloth	Garments Dept.	Alternative Mode	50	yards	15.00	SB-164	750.00				X		
	Ribbon Satin (assorted)	Garments Dept.	Alternative Mode	10	yards	5.00	SB-164	50.00				X		
	Beads (assorted)	Garments Dept.	Alternative Mode	560	pcs	5.00	SB-164	2,800.00				X		
	Sequence	Garments Dept.	Alternative Mode	500	pcs	5.00	SB-164	2,500.00				X		
	Motor Belt	Garments Dept.	Alternative Mode	16	pcs	50.00	SB-164	800.00				X		
	Pin Cushion	Garments Dept.	Alternative Mode	30	pcs	10.00	SB-164	300.00				X		
	Machine needle no. 11	Garments Dept.	Alternative Mode	10	packs	50.00	SB-164	500.00				X		
	Machine needle no. 14	Garments Dept.	Alternative Mode	10	packs	50.00	SB-164	500.00				X		
	Machine needle no. 16	Garments Dept.	Alternative Mode	10	packs	50.00	SB-164	500.00				X		
	Machine needle no. 21	Garments Dept.	Alternative Mode	10	packs	50.00	SB-164	500.00				X		
	SUB-TOTAL							36,460.00						

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ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014 (SUPPLEMENTAL)
MOOE

ADMIN

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measur	Estimated Unit Price	Source of Funds	Estimated Budget (PhP)		PROJECTED PERIOD				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Laminating pouch film 125 mic	ADMIN.	Alternative Mode	100	pcs	19.80	SB-164	1,980.00				X		
	Canon white special bond paper 185 gsm	ADMIN.	Alternative Mode	20	packs	49.25	SB-164	985.00				X		
	Metal bookends	ADMIN.	Alternative Mode	10	sets	141.50	SB-164	1,415.00				X		
	Expanding Envelope	ADMIN.	Alternative Mode	20	pcs	11.25	SB-164	225.00				X		
	Worx white special board 200gsm	ADMIN.	Alternative Mode	200	packs	29.80	SB-164	5,960.00				X		
	Correction Tape	ADMIN.	Alternative Mode	20	pcs	35.00	SB-164	700.00				X		
	Sticker paper A4	ADMIN.	Alternative Mode	30	packs	48.00	SB-164	1,440.00				X		
	Hard copy bond paper 8.5x13 subs.20	ADMIN.	Alternative Mode	30	reams	159.00	SB-164	4,770.00				X		
	Double sided tape 15mmx20m	ADMIN.	Alternative Mode	8	rolls	47.00	SB-164	376.00				X		
	Canon Cartridge 810	ADMIN.	Alternative Mode	1	pcs	780.00	SB-164	780.00				X		
	US Cotton standard pillow	ADMIN.	Alternative Mode	2	pcs	240.00	SB-164	480.00				X		
	Plain white beddings cover	ADMIN.	Alternative Mode	1	set	960.00	SB-164	960.00				X		
	ISU-vision, Mission 1x1.5"	ADMIN.	Alternative Mode	25	pcs	31.50	SB-164	787.50				X		
	BSIT Goals & Objectives 1.5x2"	ADMIN.	Alternative Mode	25	pcs	63.00	SB-164	1,575.00				X		
	BSIT Goals & Objectives 1.5x2"	ADMIN.	Alternative Mode	25	pcs	63.00	SB-164	1,575.00				X		
	Small signages 5x6"	ADMIN.	Alternative Mode	1	pc	630.00	SB-164	630.00				X		
	Additional small signages	ADMIN.	Alternative Mode	1	pc	126.00	SB-164	126.00				X		
	Silence please 2x3"													
	Additional small signages 3x4"	ADMIN.	Alternative Mode	1	pc	252.00	SB-164	252.00				X		
	AACUP 2x3"	ADMIN.	Alternative Mode	1	pc	126.00	SB-164	126.00				X		
	Organizational Chart-Campus/Cluster 6x10"	ADMIN.	Alternative Mode	2	pcs	1,260.00	SB-164	2,520.00				X		
	VMGO 8x4"	ADMIN.	Alternative Mode	1	pc	672.00	SB-164	672.00				X		
	Welcome accreditors 3.5x8"	ADMIN.	Alternative Mode	4	pcs	588.00	SB-164	2,352.00				X		
	SUB-TOTAL							30,686.50						

Requested By:

Prepared by:

Noted by:

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ISABELA STATE UNIVERSITY-San Mateo, Isabela
Annual Procurement Plan for FY 2014 (SUPPLEMENTAL)
MOOE

ADMIN

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	QTY	Unit of Measur	Estimated Unit Price	Source of Funds	Estimated Budget (Php)		PROJECTED PERIOD				Remarks (brief description of Program/Project)
								Total	MOOE	Q1	Q2	Q3	Q4	
	Silence Please 8x16	ADMIN.	Alternative Mode	1	pc	252.00	SB-164	252.00				X		
	OSS,BSIT,BSE organizational Chart 2x3"	ADMIN.	Alternative Mode	3	pcs	126.00	SB-164	378.00				X		
	ISU-Vision, Mission 4x6"	ADMIN.	Alternative Mode	1	pc	504.00	SB-164	504.00				X		
	Offices Organizational Chart, Guidelines 2x2.5"	ADMIN.	Alternative Mode	11	pcs	105.00	SB-164	1,155.00				X		
	Congratulations SSCF President 4x6"	ADMIN.	Alternative Mode	1	pc	504.00	SB-164	504.00				X		
	Certificate Frame A4 with glass	ADMIN.	Alternative Mode	7	pcs	160.00	SB-164	1,120.00				X		
	Customized rame with glass 5x16"	ADMIN.	Alternative Mode	58	pcs	150.00	SB-164	8,700.00				X		
	Customized rame with glass 1.5x2ft	ADMIN.	Alternative Mode	50	pcs	250.00	SB-164	12,500.00				X		
	Customized Frame 2x3ft	ADMIN.	Alternative Mode	3	pcs	570.00	SB-164	1,710.00				X		
	Customized Frame 2x2.5ft	ADMIN.	Alternative Mode	11	pcs	550.00	SB-164	6,050.00				X		
	Customized Frame 1x1.5ft	ADMIN.	Alternative Mode	25	pcs	200.00	SB-164	5,000.00				X		
SUB-TOTAL								37,873.00						

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