ENROLLMENT FLOW CHART FOR OLD STUDENTS

1. COLLEGE
   - Viewing of Grades/Printing of Grades
   - Pre-Registration Form & Advising

2. REGISTRAR’S OFFICE
   - Encoding of subjects and Assessment of Fees

3. ACCOUNTING OFFICE
   - Assessment of Fees (for scholars)

4. CASHIER’S OFFICE
   - Payment of Fees
   - Posting of Official Receipt Number
ENROLLMENT FLOW CHART FOR NEW STUDENTS (FRESHMEN and TRANSFEREES)

1. OSA
   - Get Entrance Test Result and Fully Accomplished Admission Form
   - Issuance of Student Number

2. COLLEGE
   - For Interview

3. MEDICAL/DENTAL CLINIC
   - Medical/Dental Examination

4. REGISTRAR’S OFFICE
   - Issuance of Class Schedule/Subjects & Assessment of Fees

5. CASHIERING OFFICE
   - Payment of Fees
   - Posting of Fees and Official Receipt Number

6. CBAO OFFICE
   - Issuance of Student ID