



Frontline Services

Issuance of Permit

FINANCE SERVICES

Issuance of Permit

Schedule of Availability of Service

Monday to Friday 8:00am – 5:00pm

Who may avail of the Service:

ISU Students

What are the requirements:

Assessment Form

Duration:

Two (2) minutes

How to avail of the Service:

Step	Applicant/Client	Office Activity	Duration of Activity	Fees and Charges	Person In-Charge
1	Pay accounts	Receive payment, issue OR and permit	2 minutes	Depends upon the balance to be paid	 Amelia Martinez Genevive Garcia Eva Caingat Joy Lily Rueda Adonis Angoluan

End of Transaction (Cashier)