

**ANNUAL PROCUREMENT PLAN FOR 2014
ISABELA STATE UNIVERSITY
ECHAGUE MAIN CAMPUS**

ITEM	PROG./ACTIVITY PROJECT	END USER	MODE OF PROC.	SCHEDULE OF EACH PROCUREMENT ACTIVITY (QUARTERLY)				SOURCE OF FUND	ESTIMATED BUDGET TOTAL	REMARKS/ACTIVITY
				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Improvement of CTE Bldg. and Learning Environment	CTE	P.B.	737,500.00	737,500.00			GOP	1,475,000.00	For Improvement of CTE Bldg.
2	Supplies and equipment for CTE Cafeteria	CTE	RFQ		32,671.00			GOP	32,671.00	Supplies and Equipment for CTE Cafeteria
3	IT Equipment for Lab. Center	CTE	RFQ		372,820.00			GOP	372,820.00	IT Equipment for CTE Laboratory Center
4	Equipment, Facilities, Furniture and Fixtures	CTE	RFQ	331,800.00				GOP	331,800.00	Equipt., Fur. And Fixture for CTE
5	Miscellaneous repair of Bldg.	CTE	RFQ	40,000.00				GOP	40,000.00	For Misc. repair of CTE Bldg.
6	Termites treatment control	CTE	RFQ	40,000.00	25,000.00			GOP	65,000.00	For termite treatment of CTE Bldg.
7	Office Supplies	CTE	thru PS	98,443.00	14,495.00	19,520.00	520.00	GOP	132,978.00	Various office supplies for CTE
8	Janitorial supplies	CTE	RFQ	7,940.00	1,425.00	6,380.00		GOP	15,745.00	Janitorial supplies for CTE
9	Office equipment	CTE	RFQ		97,230.00			GOP	97,230.00	Office equipment for CTE

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Procurement Office

Approved:


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VP for Admin. & Finance

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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Supplies and Materials	CBAPA	thru PS	113,820.36	113,820.36	113,820.36	113,820.36	GOP	455,281.46	Various office supplies and materials needed for day to day requirement of CBAPA
2	Journal, Books, Reviewers, Instructional Materials	CBAPA	RFQ		87,000.00			GOP	87,000.00	Instructional materials needed by CBAPA
3	IT Equipment	CBAPA	RFQ			147,631.74		GOP	147,631.74	Various IT equipment
4	Adio Visual Equipment	CBAPA	RFQ			50,000.00		GOP	50,000.00	Audio Visual equipment for CBAPA Audio Room
5	Furniture and Fixtures	CBAPA	RFQ			50,000.00		GOP	50,000.00	Furniture and Fixtures needed by CBAPA
6	Room Maintenance	CBAPA	RFQ		50,000.00			GOP	50,000.00	For CBAPA class room maintenance
7	School Building Maintenance	CBAPA	RFQ			200,000.00		GOP	200,000.00	For CBAPA Building maintenance
8	Communications	CBAPA	RFQ	5,000.00	5,000.00	5,000.00	5,000.00	GOP	20,000.00	For CBAPA comm. Services
9	Repair and Maintenance of Facilities	CBAPA	RFQ	60,285.18	60,285.18	60,285.18	60,285.18	GOP	241,140.73	For repair and maintenace of facilities

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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Office supplies and materials	CAS	thru PS	26,135.00	130,115.00	5,400.00		GOP	161,650.00	Various supplies and materials for CAS
2	Office equipment	CAS	RFQ	109,000.00	311,000.00	40,000.00		GOP	460,000.00	Office equipment needed by CAS
3	Furnitures and fixtures	CAS	RFQ	20,000.00	118,000.00	10,000.00	10,000.00	GOP	158,000.00	Furnitures and fixtures needed by CAS
4	Janitorial supplies and equip't.	CAS	RFQ		36,220.00			GOP	36,220.00	Janitorial supplies and equip't. needed by CAS
5	Repair and Maintenance of CAS building	CAS	P.B.		1,165,000.00			GOP	1,165,000.00	Repair and maintenance of CAS building
6	Tiling	CAS	RFQ		100,000.00			GOP	100,000.00	Tiling of Guidance Office and Model room
7	Construction of drainage system	CAS	RFQ		40,000.00			GOP	40,000.00	Drainage system of CAS
8	Subscription of Newspaper 1yr.	CAS	RFQ	6,000.00				GOP	6,000.00	For Faculty
9	Lab. Supplies and equipment	CAS	P.B.		1,881,600.00			GOP	1,881,600.00	Lab. Supplies and equip't. needed by CAS
10	Labor and services	CAS	RFQ	17,500.00	70,500.00	12,500.00	12,500.00	GOP	113,000.00	Payment for the Contract of labor and services

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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	IT equipment	IICT	P.B.		1,816,000.00	80,000.00	463,680.00	GOP	2,359,680.00	IT equipment needed in the IICT Laboratory room
2	Furnitures and fixtures	IICT	RFQ			87,500.00	50,000.00	GOP	137,500.00	Furniture and fixtures needed by IICT
3	Communications	IICT	RFQ	6,300.00				GOP	6,300.00	Communication services for IICT
4	Repair and maintenance of IICT building	IICT	P.B.	150,000.00		300,000.00	250,000.00	GOP	700,000.00	For the repair and maintenance of IICT Bldg.
5	Repair and maintenance IT equipmennt	IICT	RFQ		50,000.00			GOP	50,000.00	For the repair and maintenance of IT equipment
6	Office supplies	IICT	thru PS	27,332.50	33,602.50	27,557.50	28,397.50	GOP	116,890.00	Various office supplies available at PS
7	Fuel and Lubricants	IICT	N.P.	1,275.00	1,275.00	1,275.00	1,275.00	GOP	5,100.00	Fuel and lubricant for grass cutter
8	Janitorial supplies	IICT	RFQ	7,335.25	5,335.25	5,335.25	5,335.25	GOP	23,341.00	Janitorial supplies needed by IICT

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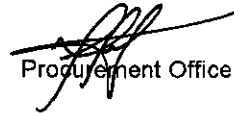

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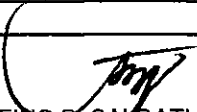
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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Supplies and materials	COE	thru PS	42,125.00	6,027.00			GOP	48,152.00	Various supplies and materials for COE
2	Instructional materials	COE	RFQ		36,161.00	18,081.00		GOP	54,242.00	Various instructional materials for COE
3	Accreditation supplies and materials	COE	shopping	6,027.00				GOP	6,027.00	Supplies for COE accred.
4	IT Equipment	COE	RFQ	30,134.00				GOP	30,134.00	Equipment for COE accred.
5	Facilities Dev't.	COE	RFQ	196,876.00	84,375.00			GOP	281,251.00	For development of facilities of COE
6	Laboratory Eqipt. (scientific)	COE	RFQ			10,000,000.00		GOP	10,000,000.00	Various Lab. Equipment for COE
7	Construction of pavement and multi purpose hall	COE	RFQ			400,000.00		GOP	400,000.00	Multi-purpose hall for COE
8	Major repair and labor cost	COE	P.B.	100,000.00	225,000.00	160,000.00	350,000.00	GOP	831,000.00	For reapiir and maintenace of COE bldg.

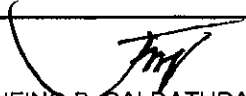
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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Office supplies	CA	thru PS	49,890.00	46,910.00	47,375.00	46,855.00	GOP	191,030.00	Various office supplies for CA
2	Janitorial supplies	CA	RFQ	12,713.00	12,713.00	12,713.00	12,713.00	GOP	50,852.00	Janitorial supplies for CA
3	IT equipment	CA	RFQ	40,000.00	40,000.00	65,000.00		GOP	145,000.00	IT equipment for CA
4	Office equipment	CA	RFQ			44,000.00		GOP	44,000.00	Office equipment for CA
	Repair and maintenance	CA	P.B.	237,750.00	237,750.00	237,750.00	237,750.00	GOP	951,000.00	Repair & maintenance of CA buildings
5	Construction and tiling	CA	RFQ		140,000.00			GOP	140,000.00	Construction & tiling of office and rooms
6	Landscaping	CA	RFQ			108,000.00		GOP	108,000.00	Landscaping of surroundings
7	Floriculture nursery	CA	RFQ		100,000.00			GOP	100,000.00	Establishment for Floriculture Nursery
8	Field Lab. Equipment	CA	PB			1,500,000.00		GOP	1,500,000.00	Field Lab. Equipment for CA


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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Medical Medicines & supplies	Health Serv	P.B.					GOP	506,255.00	Assorted medicines allotted for the different colleges
2	Dental medicines & supplies	Health Serv	RFQ					GOP	218,969.00	Assorted dental supplies for different colleges
3	Medical and Dental Equipment	Health Serv	RFQ					GOP	283,600.00	Equipment for Medical and Dental Services
4	Repair and maintenance	Health Serv	RFQ	6,000.00	200,000.00			GOP	206,000.00	For the repair & maintenance of Infirmary Bldg.
5	Landscaping	Health Serv	RFQ		100,000.00			GOP	100,000.00	Landscaping in front of Infirmary building


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				1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER			
1	Books/Journals	Lib.	PB			1,025,000.00		GOP	1,025,000.00	Books/Journals for Library
2	Repair and Maintenance	Lib.	PB			2,500,000.00		GOP	2,500,000.00	Repair & Maintenance of Library building
3	Office Equipment	Lib.	PB	167,000.00	298,500.00	56,000.00		GOP	521,500.00	Office equipment for Library
4	Office Supplies	Admin.	thru PS		450,000.00	500,000.00	495,000.00	GOP	1,445,000.00	Various office supplies for Admin. Office
5	Janitorial supplies	Admin.	RFQ	15,000.00	10,000.00	10,000.00	18,000.00	GOP	53,000.00	Janitorial supplies for Admin.
6	Office Equipment	Admin.	PB	90,000.00	100,000.00	250,000.00	200,000.00	GOP	640,000.00	Office equipment for Admin.
7	Furniture & Fixtures	Admin.	RFQ			50,000.00	50,000.00	GOP	100,000.00	Furniture & Fixtures for Admin
8	Repair and Maintenance	Admin.	PB		450,000.00	650,000.00		GOP	1,100,000.00	Repair & maintenance of Admin. Building

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